

Minutes of the Simes House Foundation Board of Directors Meeting
Plymouth Town Hall-Lower Level Room, Plymouth, MA
March 16, 2016
Present: Pierson, Welker, WShain, BShain, Green, Williams, Keohan
Call to order at 702pm

Secretary minutes

WShain moves to accept with Keohan revision. Welker seconds. Vote: unanimous.

Treasurer report

Cash \$7800 after payouts. Three events under current liability.
St. Catherine's Park cash \$250 with \$74000 in Vanguard account. Fund up slightly YTD.
Looked at ways to get some interest on cash. Looked at CDs but rates too low.
Submitted paperwork associated with event coverage, to Nolan, suggest pay separately on additional events. Keohan suggest Jill Tassanari for providing coverage.
Need to renew raffle permit. Expires next month. Will file for extension of another year.
Pierson: Filed for St. Catherine's property tax exemption. Expect approval.
Motion to accept Williams. WShain second. Vote: unanimous.

CPC Report by Keohan

Working Group (WG) and Manomet Steering Committee have been updated. WG sticks closely to SHFI plan for square footage. Two baths first floor, ADA compliant. Second and third floor plan in place. Revenue to come from these two floors. Investing in revenue producing areas. Box out area for kitchen. Kitchen box out will include utilities and grease trap.

Discussion about removing stairs. Maintenance of staircase an issue. Brick wall in basement carrying stairs. WG says the wall is weak and must come out. CPC got estimates for saving wall from Michael Berrey. Talked to person who did 2012 analysis. Recommends replacing wall. CPC will fund. Mass. Historical Commission and others in historical community concerned about wall removal. Town Manager Arrighi agrees staircase should be saved, as does Asst. TM Brandisi. Discussion about smaller meeting room, but CPC points out meeting space on first floor. Wall to be done before RFP goes out.

Add alternate on elevator to basement. Save pantry until kitchen is built out. Hoping to convince WG to stop staircase discussion, leave what's historically important alone. Basic elevator model LULA with add alternate for full service. If full elevator is put in, tenants could have lockers in basement. Second/third floor rear staircase on same footprint. Four to six weeks final drawing to Building Committee and interested parties. Then out to bid. Ninety-day bid process, so looking at August /September timeframe.

SHFI letter to all parties to preserve staircase noted.

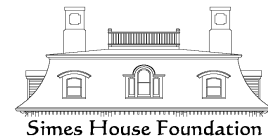
Plan B scales down landscaping proposal but not gutted, basics preserved.

Events Committee BShain

Welcomed Kathy Anderson to committee.

Discussed egg hunt final preparation, all seems ready. Sound systems. Deb Lindsey Rolling in the Dough will have a vendor table.

May 28 plant bake sale; rain date May 29.



June 18 possible tag sale; rain date June 19 with crafts tables and or selling space for others.
WShain will pursue permits.
Pierson suggest budgets for events.

Vendors at events

For egg hunt, 15 percent on honor system. Business membership of \$100 for whole year's events. Signage to advertise their business. Consensus to stay with 15 percent for now for small vendors. For commercial vendors, one price for members, higher for non-members.

Budgets for events

Green proposes. Pierson would like them to be retroactive.

Business memberships

Welker: need to pursue aggressively, especially ones closest to house. WShain suggests study group outside BOD, which was agreed.

St Catherine's lawn care

Jim surveyed park; came thru winter good.

Egan spring cleanup clean and thatch, deep edging, weeding, 10 yards of mulch \$1500.

Williams moves to have Egan do cleanup, plus move tree. WShain seconds. Vote: unanimous

Lawn treatment

Fairway \$1385

Superior \$1320

TruGreen \$1013

Seven applications in five treatments.

TruGreen cheapest excluding add-ons.

Keohan suggests White Horse can do organic; consensus to look into this for next year.

Williams moves to contract with TruGreen but not to exceed \$1300 with no prepayment.

Welker seconds. Vote: unanimous with Green abstaining.

Consensus to forego tree replacements for now

WShain moves to adjourn 845pm.

Respectfully submitted,
Paul Williams, Secretary

Approved by Board of Directors June 30, 2016