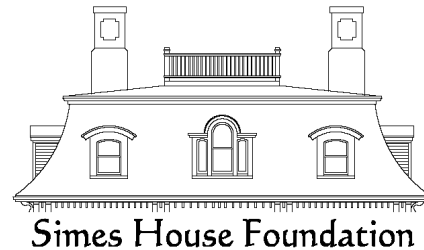


**ANNUAL and GENERAL MEMBERS  
MEETING SUMMARY  
Mayflower Room, Plymouth Town Hall  
7:00 PM • THURSDAY • 09-20-2012**



*Meeting called to order 7:01pm by R. Parker.*

Present: R. Parker, M. Parker, W. Shain, J. Pierson,  
B. Shain, J. Hoagland, S. King, T. Manter  
Absent: T. Gwilliam, J. Metcalfe, G. Green

- **Motion:** R. Parker noted that proof of notification via news media and announcement to general members by email was completed by at least one week in advance as stipulated by Bylaws. Motion to accept, 1<sup>st</sup> by J. Pierson and 2<sup>nd</sup> by S. King. No discussion, motion passed unanimously.
- **Motion:** Due to the slate of Directors and Officers on the agenda tonight, R. Parker introduced the motion to permit the general membership present, along with the Directors to vote on issues before the Board tonight. 1<sup>st</sup> by ME Parker, 2<sup>nd</sup> by J. Hoagland. No discussion, motion passed unanimously.
  - *Added as commentary after the meeting by the Secretary: The SHFI Bylaws, Article II: Membership, specifically gives general members the right to vote on all matters in front of the Board including the annual election of Officers. However, the Bylaws, Article IV: Board of Directors, stipulates that the election of Officers is the sole responsibility of the Directors, and was not a part of the agenda of this meeting.*
- Minutes: transition of J. Pierson to Vice President and W. Shain to Secretary covered in previous Board meeting. **Motion** to waive the reading of June 13 general meeting minutes, 1<sup>st</sup> by W. Shain and 2<sup>nd</sup> by J. Pierson. No discussion, motion passed unanimously.
- Officers Reports:
  - Secretary/W. Shain Report:
    - All general members meeting notes are current; two Board meetings in arrears. Goal in 2012/2013 is within 2 weeks of meeting completion. Key decisions in 2012 include:
    - New mission statement.
    - Adoption of quarterly general members meeting as approved by general membership.
    - Board of Directors meetings are for Board participation only in work session.
    - Six (6) standing committees adopted in amended Bylaws.
    - Strategically elected to split the building plan into two key projects: exterior stabilization, and interior restoration including development of Manomet Commons.
    - Restoration going forward will focus on the era of 1863-1890 period of significance as a "Gentleman's Farm".
  - Treasurer/ME Parker Report:
    - Foundation remains solvent with outstanding balance of \$7,343.18. All outstanding bills are paid to date.

- Non-profit CPA review will be conducted by Cozby & Company, SHFI CPA firm. Estimate of cost in \$3-5K range, but will save us from a full IRS audit that could cost in excess of \$6K. CPA committed to file 2011 tax return (form 990) by deadline.
    - To keep SHFI solvent, request for continued support for fund-raisers and membership dues, while also trying to increase the membership roster which has slightly declined over the past year.
  - Vice President/J. Pierson Report:
    - March general members meeting indicated willingness to have quarterly meeting, but wanted more timely meeting minutes published. That was the primary reason for Pierson and Shain trading Officer roles in June.
    - Multiple RFPs completed over the past year including bid awarded for lawn development and exterior stabilization project.
    - Jim will serve as “utility” player going forward.
  - President/R. Parker Report:
    - Up to date with Secretary of State with Annual Report submitted in November 2011, new annual report due in November 2012 that will reflect new Officers, new Directors.
    - Thanks to core Directors group working.
    - Special thanks to CPC/Bill Keohan.
- Committee Reports
  - Building Committee Report/W. Shain:
    - Primary goals and accomplishments of Building Committee in 2012 included completion of Historic Structure Report, publishing of RFP for exterior stabilization and beginning of exterior stabilization work.
    - Brief review of highlights of HSR which included historical perspective, phase construction approach and future development suggestions.
    - Exterior stabilization general contractor chosen: Vareika Construction (West Bridgewater, MA); contract expected to be completed within 2 weeks and construction to begin soon after. Bid accepted at \$527,700.
    - Question:
      - K. Buechs: Will final design include two affordable apartments including a caretaker’s apartment and a 2-BR? Answer: because Foundation is attempting to preserve all of the staircases in the house, final design remains to be seen.
      - K. Buechs: Does plan still include an ADA-compliant staircase and removal of rear chimney? Answer: Yes.
      - D. Severy: What is the plan for a hatch cover on the widow’s walk? Answer: Final design will be determined when working with General Contractor.
      - J. Mahoney: Will reconstruction include scaffolding? Answer: Yes, we are focused on safety and quality of the job.
  - MPPF Emergency Grant status/W. Shain:
    - Grant application being drafted for emergency funding for exterior stabilization project. No deadline relevant for emergency funding, and application expected to be filed within 2 weeks.
    - Grant for \$100,000 to be requested, and has broad support including Senator Murray, Representative deMacedo and Representative Calter.

- Decision date not known, can be as short as 2-3 months or as long as 18 months, on the sole decision of the Secretary of the Commonwealth Galvin.
- GO Committee/J. Pierson: Accomplishments in 2012 include:
  - Installation of FEMA blue tarp on main roof.
  - Removed unstable, rear chimney.
  - Completed lawn development project.
  - Provided regular maintenance of grounds including mowing, fertilizing and raking of lawn.
  - Made initial preparations for CB Tree prior to re-planting, and have regularly watered the tree.
  - Removed the rear chain link fence to facilitate access and brush removal.
  - Repaired south side back door.
  - Cleared north side in preparation for exterior stabilization project.
- Charlie Brown Tree (CB Tree)/R. Parker
  - Still working out details for CB Tree lighting on November 23, 2012 with Town and KofC including refreshments, appearance of Santa and usual annual details.
- 2012 Simes House Ornaments/W. Shain
  - 2011 results of 161 ornaments sold from 200 units ordered; 2011 ornaments are still available for sale.
  - Plan for 2012: design to celebrate the Charlie Brown Christmas Tree; plan to order 150 at selling price of \$25.00 including S&H and sales tax; should be available around 11/1.
  - John Mahoney, Selectman, made the first commitment to buy a 2012 ornament.
  - Seeking assistance in marketing the ornaments including sale at CB Tree lighting.
- Marketing and Membership/R. Parker:
  - Request for volunteers to help with web site and other projects.
- Events & Volunteers/ME Parker:
  - 2011 events include holiday ornament fundraising, Halloween in May, Tag-Bake-Plant sale in June and August, Manomet Striper & Bluefish Tournament, and the soon-to-be organized Tree Lighting Ceremony.
  - Special thanks for volunteer efforts from Mary Rizzo, Carol Mazalewski, Ida Parker, Jim & Lisa Hoagland, Will and Barbara Shain, Martha Sorenson, Jean Laughlin and Mary Ellen Parker for all of their many efforts.
  - Request for new fund-raising ideas was solicited.
- History & Education/B. Shain:
  - Considerable historical information has been collected since becoming a Director in June.
  - Mary Johnson Simes and Joseph Simes married in Boston in 1848 by the Reverend Waterston.
  - Adopted two children in 1852: Emma Cecelia (Louise) and Charles Page (George), children of Mary Gash, of different fathers (not clear).
  - When they had children, they named their respective children by their birth names of Emma Cecile and Charles, and these names keep showing up in multiple descendants.

- Through study of obituaries, Barbara was able to find living descendants from both sides of the family including Victoria Simes Poole (Cape Elizabeth, ME) and Kofi Ingersoll (Buzzards Bay, MA).
  - “Aunt Vic” is in possession of oil paintings of Joseph Simes and Mary Johnson Simes including glass negatives.
  - Kofi Ingersoll owns and manages Bay End Farm, and was aware of the Simes House because he is an organic farmer who has visited the Holmes Farm. He was not aware of the familial connection to the Simes House, being familiar with the house only as the old mansion on Manomet Point Road.
  - Barbara also has studied the possibility that Luther Briggs is the architect of Simes House. No plans or references to Simes House have been found, but the style of architecture that Briggs was familiar with, similar Second Empires designed in Dorchester, his ancestral home in Pembroke, and his relationship to Alexander Parrish who designed the Pilgrim Memorial Hall in Plymouth.
  - A noted descendant of Joseph Simes is Tasha Tudor, the great-great grand-daughter from Louise’s side of the family.
  - Additional research will be conducted and summarized for a future meeting.
- Slate of Directors whose terms are expiring:
    - Galen Green: renominated as GO Committee Chairperson and additional 3-year term as Director, nominated by ME Parker, 2<sup>nd</sup> by W. Shain; unanimous approval.
    - Jeff Metcalfe: re-nominated as Director for 3-year term by W. Shain, 2<sup>nd</sup> by J. Hoagland; unanimous approval.
    - Sandy King: re-nominated as Director for 3-year term by J. Pierson 2<sup>nd</sup> by B. Shain; unanimous approval.
    - Tina Manter: re-nominated as Director for 3-year term by W. Shain, 2<sup>nd</sup> by B. Shain; unanimous approval.
  - Meeting to adjourn made and passed at 8:45pm.

Submitted 11/12/2012 by W. Shain, Secretary.