



MINUTES: Simes House Foundation General Membership Meeting  
Metro's Café, 775 State Rd. Plymouth, Mass.  
October 19, 2011

Officers and directors: J. Randolph Parker, President; Will Shain, Vice President; Mary Ellen Parker, Treasurer; James Pierson, Secretary; Galen Green; Kevin Doyle; Tina Manter; Sandy King; James Hoagland;

ROUTINE BUSINESS:

- Meeting called to order at 7 PM
- President asked a waiver of the reading of the September 15<sup>th</sup> general meeting minutes. Kevin Doyle motioned; Mary Ellen Parker 2<sup>nd</sup>; motion carried  
A motion to approve minutes by Jim Hoagland; 2<sup>nd</sup> Galen Green; the vote was unanimous
- Treasurer reports \$6,387.58 in checking account after expenditures; anticipated future expenses: Auditor review \$3000+; tax filing 11/15; Property insurance \$358; Ornament order \$2700
- Discussion ensued re: using Heather Cozby a Non-profit CPA; the property award letter from the Town puts us at the \$200,000 threshold that places us at a level requiring a tax filing review.
- President introduced Nancy Dimauro, a professional grant writer who made a presentation about her qualifications and experiences.
- President Parker introduced representatives from Pilgrim Paranormal, Scott Statler and Donnie Reece who gave a presentation with explanations of findings from their investigation on the night of May 6, 2011. Pilgrim Paranormal wants to conduct a follow up. The BOD will discuss and vote on in the future.
- Galen Green, O&G committee chair, gave report on lawn project with finish by this weekend anticipated. Rain in the house is still a problem. O & G to meet and work on plan to resolve.
- Kevin Doyle spoke about progress on signage and passed out an informational sheet with the text intended for the prospective sign. He also spoke about possible web changes and some historical links to the Simes House.
- President Parker informed members that he is filing a zoning permit for porch and rear chimney removal.
- Will Shain spoke about progress of the Grant Agreement. He is waiting for an opinion from a bank and some changes to budget projections.
- Will Shain spoke about impending RFPs. Historical Structures ready to go; Existing conditions ready to go; Porch and chimney removal RFP to be handled by O & G committee.

- Will Shain spoke about another possible grant writer, Darcy Lee, who he intends to meet with in the near future.
- Will gave us a report on the Christmas Ornament progress. He has found a new vendor to replace the previous vendor that has delivered defective products: Plan B. Will asked for a vote to accept the new vendor. Galen motioned; Mary Ellen Parker 2<sup>nd</sup> for an order of 200. Plan B passed unanimously.
- Mary Ellen Parker gave an update on the Simes clothing. Sales and orders occurring. Mary Ellen asked that Officers and directors try to obtain more orders. She hopes to make an order by November 4<sup>th</sup>. G & G, vendor, prefers 70 pieces.
- John Patrick Minerella suggested an exhibit table at Town Meeting with Ornaments and Simes wear.
- President Parker spoke about making a mailing to Town Meeting Representatives with a Special Report news letter and order forms for Ornaments and clothing.
- President Parker reports any Charlie Brown move is postponed until Spring.
- Randy introduced discussion on Trick or Treating at the House. After discussion, Randy moved; Tina Manter 2<sup>nd</sup> to have an event from 2-4 PM on Sunday October 30<sup>th</sup>. Motion carried; 8 in favor; 4 opposed; 1 abstention. No after hours security to take place. Randy will inform the Town.
- Next meeting on November 17<sup>th</sup> with possible ornament and Simes wear distribution.

NEW BUSINESS:

- O&G to meet on Saturday November 22nd at 10 AM
- Mary Ellen pointed out that Jeff Metcalfe and Galen Green have no bios as yet.
- Discussion ensued on the Thank You page on the web site.
- Motion to adjourn by Kevin Doyle; 2<sup>nd</sup> by Randy –so voted.

Submitted: October 27, 2011 by James Pierson, Secretary