



DRAFT

Minutes: Simes House Foundation general membership meeting.

Moose Lodge, 601 State Rd. Plymouth, MA

July 19, 2011

Officers and Directors present: J. Randolph Parker, President; Will Shain, Vice President; Mary Ellen Parker, Treasurer; James Pierson, Secretary; Galen Green; Sandra King; Tina Manter; Kevin Doyle

- Meeting called to order just prior to the 7:12 PM late arrival of the secretary

ROUTINE BUSINESS

- President asked for waiver of the reading of minutes for June and a vote to accept; motion by Kevin Doyle, 2nd by Will Shain; minutes passed
- Treasurer's report: bank balance of \$2943.50 I thought the total was \$4,943.40.
- President Parker brought Doyle's name for ratification as a director ; the chair moved and Mary Ellen Parker 2nd; motion passed unanimously. President indicated that Kevin has submitted Conflict of interest and code of ethics documentation.

OLD BUSINESS

- Mary Ellen Parker delivered a fishing tournament update. To date, we have over \$1000 in sponsorship money , with only \$350 in registration fees. The registration date has been extended to August 28th. Mary Ellen mentioned the need for food donations to offset costs.
- Will brought up Christmas ornament orders. The order has been placed and the delivery is expected by October 14th. 250 ornaments were ordered at \$10.50 each. Karen Buechs asked about pricing and was told about \$21 each.
- Galen about the Simes House roof; we still have the leaks. I was asked about a hatch cover repair by the roofer for \$250 and I recommended against doing it.
- Randy spoke about the cistern repair and the fact that Patrick Howard's truck collapsed a septic tank. Randy felt the tank would have been replaced anyways, so no harm done.
- Randy related that, per the IRS, we are now a 501(3)c non-profit and that is retro-active to September 14, 2010.
- Regarding the property conveyance-Randy stated that we are still waiting for the town to move the process along. Lee Hartman is helping to work on it.
- The thank you notes effort is still on-going. Kevin Doyle has sent some thank you note to plant donators and offered to assist me with the rest, but the task is almost completed.

- Will reported that Ken Fantasia (the roofer) is coming for more roof work tomorrow (July 20th)
- Will spoke summarized some by-law changes
 - The BOD will elect the officers of the foundation
 - Notice for date changes for meetings
 - 10 Directors will be elected by the General membership; with plus one to be selected by representing the Board of Selectmen; for a total of 11 Directors.
 - New term limits-3 years for all officers
 - Reduction in number of committees from 8 to 5; committees and duties were explained in last month's minutes.
 - ◆ Randy spoke to endorse the changes
 - ◆ Karen Buechs moved to accept revisions; Ken Buechs 2nd ; motion passed unanimously
- Will reports the RFPs are a work in progress as he is swamped. Randy is going to work with him
 - 1st priority is the Historic Structures Survey
 - 2nd priority is the Existing Conditions Plan
- Karen Buechs suggested that SHFI plan to update the Annual Fall Town Meeting on progress of the Foundation. Randy will check with 3rd floor type the Town Manager's office on appropriate venue. Much discussion on this subject and over all agreement to use caution when or if we update.
- Will spoke about status of grants and felt certain that the 501(c)3 status should qualify us for additional possibilities. Karen Buechs suggested contacting Dennis Hanks about possible grants.
- Randy updated on CPC paying invoices to date for roof and clean up.

NEW BUSINESS

- Mary Ellen spoke about future fund raisers and possibly using remaining items for another Tag Sale around August 20th. General approval offered from those present.
- Discussion evolved about future fund raising events
 - Karen suggested a "cook off" fund raiser
 - Singing on the Commons (next year)
 - September 24th clam bake at JASC, if possible
- Will spoke about the Web page. Using Linda Scharf was tabled.
- Don Severy and Galen spoke about display of American flags at the Simes House.
- Galen gave Joe Adduci an "atta boy" for his help with mowing.
- Galen asked for help with loading last dumpster.
- Kevin Doyle asked about completing disturbed site area and seeding before winter. Galen is going to look at doing this project.
- The next BOD meeting to be announced.

MOTION TO ADJOURN by Chairman Randy; 2nd by Will-so voted